

Pivot Academy Health and Safety Policy September 2020

Next Review Date: August 2021

1. Introduction

Pivot recognises and accepts its responsibilities under the Health and Safety at Work Act 1974, including the responsibility to:

- Provide and maintain a safe and healthy place of work.
- Provide adequate information, instruction, training and supervision.
- Provide and maintain plant and equipment and safe systems of work.
- Ensure safe access to and from the places of work.
- Work to prevent accidents and work related ill health.

2. General Health and Safety

The overall responsibility for health and safety lies with Michael Smith who has appointed Lucy Smith to take care of the day to day responsibility for managing health and safety.

- The Management is committed to complying with the requirements of the Management of Health and Safety at Work Regulations 1999, COSHH 2002, Provision and Use of Work Equipment Regulations, Manual Handling Operations Regulations 1992 and all other Regulations that apply to the Company's work activities.
- The Management will ensure:
 - Preventing re-occurrence.
 - To arrange appropriate training for all employees.
 - To ensure that Risk Assessments (including where appropriate, COSHH, Display Screen Equipment, Fire Noise, Manual Handling etc.) are carried out as needed.
 - To ensure actions are followed up as needed.
 - To promote an interest and a responsible attitude towards Health and Safety matters throughout the Company.
- This policy will be reviewed annually or when there is a change in circumstances, in work practices or the introduction of new legislation.

Name: Michael Smith
Position: Managing Director Pivot

Date: 01.08.2020

Signature